

**TOWN OF EATONIA
REGULAR MEETING MINUTES
THURSDAY, JANUARY 12, 2017**

Minutes of the regular meeting of the Council of the Town of Eatonia held the 12th day of January 2017 in the Town of Eatonia Council Chambers

PRESENT:

Mayor Steven Schwartz, Councillors Fritz Eckstein, Annette Palmer, Doug Bredy, Robert (Sam) Somerville, Darren Donald and Administrator Cheryl Bailey

ABSENT:

Deputy Mayor Troy Becker

CALL TO ORDER:

A quorum being present, Mayor Schwartz called the meeting to order at 7:00 p.m.

AGENDA:

1/1/17 **Somerville/Palmer** That the agenda for this meeting be accepted as presented.
Carried.

MINUTES:

December 13, 2016 Regular Meeting:

2/1/17 **Donald/Eckstein** That the minutes of the regular meeting of council held December 13, 2016 be corrected by changing the word "truck" to "hall" after the word "fire" in the Committee Reports for the C.E.N. Fire Protection Association.
Carried.

3/1/17 **Donald/Eckstein** That the minutes of the regular meeting of council held on December 13, 2016 be approved as corrected.
Carried.


BUSINESS ARISING FROM THE MINUTES:

Town Office Renovations:

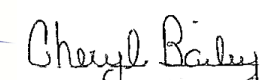
4/1/17 **Somerville/Palmer** That the design drafted by Janay Lothammer for the interior of the new town office be accepted as presented and distributed to contractors interested in tendering on the renovations.
Carried.

FINANCIAL REPORTS:

5/1/17 **Palmer/Eckstein** That the statement of financial activities and bank reconciliation for the month of December 2016 be accepted as presented and filed for future reference.
Carried.



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ACCOUNTS FOR APPROVAL AND PAYMENT:

6/1/17 **Donald/Bredy** That the accounts for approval and payment covered by cheque # 8495 to 8542 inclusive along with internet payments totaling \$44,148.56 for both and direct deposit payroll # 1215161 to 12311611 inclusive totaling \$15,547.06 as listed and forming part of these minutes be approved for payment.

Carried.

CORRESPONDENCE:

7/1/17 **Palmer/Eckstein** That the following correspondence, having been read, be filed:

- Saskatchewan Assessment Management Agency - 2017 Municipal Invoice Estimate**
- Eatonia Heritage Board - Minutes from the January 3, 2017 Meeting**
- Saskatchewan Ministry of Government Relations - Property Tax Percentages of Value for 2017 Revaluation and News Release for the Projects Funded by the Clean Water and Wastewater Fund (CWWF)**
- Eatonia Recreation Board - Minutes from the November 14 and December 12, 2016 Meetings**
- Eatonia Library Board - Minutes from June 27 and September 12, 2016 Meetings**
- West Central Municipal Government Committee - Notice of January 26, 2017 Meeting**
- Employment and Social Development Canada - Funding Denied under the Enabling Accessibility Grant**


Carried.

TOWN FOREMAN:

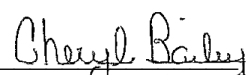
Town Foreman Rob Assmus attended the meeting to go over the to-do list and the water treatment plant test results. The council went over the following to-do list:

DESCRIPTION OF WORK	TIME LINE TO COMPLETE
Knock down old garage (custom work)	Completed at the end of December, 2016
Water treatment plant roof (tin)	Spring, 2017
Nuisance grounds shack roof	Completed
Door on the fire hall	Completed
Upgrade access covers (WTP inspction)	Completed; waiting for the paint to dry
Weld lid on cistern at EOL	Currently covered with snow
Double check valve at the truck fill	Completed

Everything is good at the water treatment plant. The leveling has been done at the main raw water line where it was repaired. Rob commented that the main water line is in surprisingly good shape considering the age of the line. The crew is currently working on completing the inventory for the audit.



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Water Treatment Plant Test Results:

8/1/17 **Somerville/Bredy** That the water treatment plant test results recorded for the period of December 14, 2016 to January 12, 2017 be accepted as presented and filed for future reference.
Carried

OLD BUSINESS:

Proposed Subdivision Application:

9/1/17 **Somerville/Bredy** That a decision on the setbacks from the property line on the west side of the proposed subdivision be tabled until the next regular meeting of council.
Carried.

Councillor Sam Somerville left the council meeting at 8:00 p.m.

NEW BUSINESS:

Federation of Canadian Municipalities Membership:

10/1/17 **Eckstein/Palmer** That the membership fee of \$209.22 for the period of April 1, 2017 to March 31, 2018 be paid to the Federation of Canadian Municipalities.
Carried.

Councillor Sam Somerville returned to the council meeting at 8:09 p.m.

2017 Commercial Insurance Policy:


11/1/17 **Schwartz/Somerville** That the insurance premium of \$32,467.00 be paid to Eatonia Agencies Ltd. for the 2017 SGI Municipal Property and Liability Insurance Policy.
Carried.

Fidelity Bond:

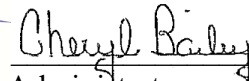
12/1/17 **Somerville/Schwartz** That the Fidelity Bond - Form A (Comprehensive Dishonesty, Disappearance and Destruction) with coverage of \$500,000, included in the 2017 commercial insurance policy through Eatonia Agencies Ltd. be accepted as presented.
Carried.

Eatonia Oasis Living Grant:

13/1/17 **Schwartz/Palmer** That a grant of \$3125.00 be paid to Eatonia Oasis Living to refund them back \$3000.00 for a portion of their 2016 water overages and \$125.00 for their 2016 business license.
Carried.



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Councillor Palmer declared a pecuniary interest in the next item of business and left the council chambers (9:27 p.m.)

Combine Lots:

22/1/17 **Eckstein/Somerville**

That two adjoining lots may be combined if they meet all of the following conditions:

- ▶ Must have council approval prior to the lots being combined
- ▶ Both lots must have the same names on the title
- ▶ All of the property taxes must be paid in full including arrears and current year's taxes
- ▶ Combining the lots will only be effective the following year after they are reassessed
- ▶ The lots must be surveyed/consolidated into one lot with Information Services Corporation
- ▶ Minimum building permit fee must be paid to cover the maintenance service fee charged by Saskatchewan Assessment Management Agency
- ▶ Lots with a house on each lot cannot be combined; Must include a house with either a vacant lot or accessory building such as a garage.
- ▶ The lots must be adjoining lots

Carried.

Councillor Palmer returned to the council chambers (9:40 p.m.)

Municipal Leadership Development Program:

23/1/17 **Palmer/Schwartz**

That Steven Schwartz, Robert (Sam) Somerville, and Fritz Eckstein be authorized to attend the Municipal Leadership Development Program to be held on February 4, 2017 at TCU Place in Saskatoon, Saskatchewan, and that those council members who attend the seminar be reimbursed for meals, mileage and accommodations according to the town's policy on travel expense reimbursement.

Carried.

Tax Enforcement - 6 Month Notice:

24/1/17 **Somerville/Schwartz**

That the Administrator be authorized to proceed under *The Tax Enforcement Act* to acquire title for Lot 2, Block 4, Plan CX1079.


Carried.

Water Meters:

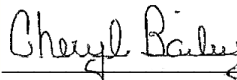
25/1/17 **Schwartz/Palmer**

That Administrator Bailey instruct the Town Foreman to install water meters in the town buildings as soon as possible.

Carried.



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Strategic Planning Workshop:

26/1/17 **Schwartz/Donald** That Prairie Wild Consulting be contracted to facilitate a one day strategic planning workshop at a cost of \$2500 plus travel and applicable taxes.
Carried.

BYLAWS:

Bylaw No. 3/16 - Adopt the Prairie West District Plan:

27/1/17 **Somerville/Palmer** That bylaw No. 3/16 be read a second time.
Carried.

28/1/17 **Bredy/Donald** That bylaw No. 3/16 being a bylaw to adopt the Prairie West District Plan be read a third time and adopted.
Carried.

Bylaw No. 7/16 - Establish a Recreation Board:

29/1/17 **Schwartz/Somerville** That bylaw No. 3/16 be read a second time.
Carried.

30/1/17 **Somerville/Eckstein** That bylaw No. 3/16 being a bylaw to establish a recreation board be read a third time and adopted.
Carried.

Bylaw No. 11/16 - Enter into an Agreement:

31/1/17 **Eckstein/Palmer** That bylaw No. 11/16 being a bylaw to enter into an agreement for the operation and maintenance of the Eatonia Waste Disposal Grounds be read a first time.
Carried.

32/1/17 **Somerville/Bredy** That bylaw No. 11/16 be read a second time.
Carried.


33/1/17 **Donald/Schwartz** That bylaw No. 11/16 be given three readings at this meeting.
Carried Unanimously.

34/1/17 **Palmer/Donald** That bylaw No. 11/16 being a bylaw to enter into an agreement for the operation and maintenance of the Eatonia Waste Disposal Grounds be read a third time and adopted.
Carried.

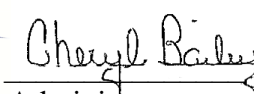
Bylaw No. 10/16 - Amend Zoning Bylaw:

35/1/17 **Palmer/Bredy** That bylaw No. 10/16 be read a second time.
Carried.

36/1/17 **Eckstein/Donald** That bylaw No. 10/16 being a bylaw to amend Zoning Bylaw No. 2/82 be read a third time and adopted.
Carried.



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Bylaw No. 1/17 - Establish a Code of Ethics:

37/1/17 **Eckstein/Palmer** That bylaw No. 1/17 being a bylaw to establish a code of ethics for members of council be read a first time.
Carried.

COMMITTEE REPORTS:

Recreation Board:

Doug Bredy reported the doors and windows should be replaced within the next couple of months. The new freezer for the arena kitchen was delivered prior to the council meeting. The board has drafted an upgrade/repair list for the arena and the pool. A priority on the list is the zamboni room. They are trying to find a weekend in March to hold the funspiel. They are also planning to have a raffle as a fundraiser.

Human Resources:

Fritz Eckstein reported that they held staff evaluations on January 5, 2017 which went very well. It was very informative.

Nuisance Grounds:

Doug Bredy reported that Nuisance Grounds Supervisor Rob May was asking him if the nuisance grounds shack could be anchored down as when it gets windy it will move. Everything else is good at the nuisance grounds. Doug talked to Merv Ginther to let him know that the R.M. of Chesterfield will be taking over the clean up at the nuisance grounds as of January 1, 2017.

Foundation:


Fritz Eckstein reported that at the December 20, 2016 meeting he was appointed as Chairperson of the board.

DATE OF NEXT MEETING:

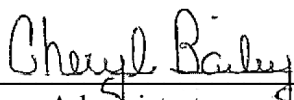
The next regular meeting of council will be held on Tuesday, February 14, 2017.

ADJOURNMENT:


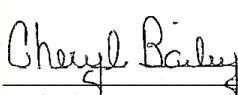
38/1/17 **Somerville/Schwartz** That this meeting adjourns. (11:13 p.m.)
Carried.



Mayor



Administrator

Mayor Administrator