Minutes of the regular meeting of the Council of the Town of Eatonia held the 12th day of September 2023 in the Town Council Chambers at 202 Main Street, Eatonia, Saskatchewan.

PRESENT:

Mayor Darcy Scott, Deputy Mayor Dean Aldridge, Councillors Kevin Stevens, Brennan Somerville, Codie Cumiskey, Matthew McKinnon, Justin McKinnon attended electronically via cell phone and Administrator Cheryl Bailey.

ABSENT:

None

CALL TO ORDER:

A quorum being present, Mayor Scott called the meeting to order at 7:00 p.m.

AGENDA:

That the agenda for tonight's meeting has been reviewed by the Council and will be used as a guideline for this meeting.

MINUTES:

August 8, 2023 Regular Meeting:

1/9/23 **Somerville/Aldridge**

That the minutes of the regular meeting held August 8, 2023 be approved as presented.

Carried.

BUSINESS ARISING FROM THE MINUTES:

Utility Services Collection Policy:

2/9/23 Aldridge/M McKinnon

That Utility Services Collection Policy No. 23 be amended as follows:

- Section 5 (d) after the last sentence add "If the next business day lands on a Friday, the flag will be posted on the Monday or Tuesday if the Monday is a stat holiday".
- Section 7 (b) add "that are 90 days overdue" after "provided to a property".
 Carried.

FINANCIAL REPORTS:

3/9/23 **Stevens/Cumiskey**

That the statement of financial activities and bank reconciliation for the month of August 2023 be accepted as presented and form a part of these minutes.

Carried.

Mayor Administrator

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ACCOUNTS FOR APPROVAL AND PAYMENT:

4/9/23 Aldridge/M McKinnon That the accounts for approval and payment covered by cheque # 11979 to 12010 inclusive along with internet payments totaling \$62,246.72 for both and direct deposit payroll # 815231 to 831236 inclusive totalling \$12,557.65 and Rec Board payments covered by cheque # 2861 to 2881 inclusive along with internet payments totalling \$13,671.85 and direct deposit payroll #2308311 to 23083115 inclusive totalling \$21,466.53 as listed and forming a part of these minutes be approved for payment.

Carried.

CORRESPONDENCE:

5/9/23 Stevens/Aldridge

That the following correspondence, having been read, be filed:

- o Leader Trust Advisory Committee -August 2, 2023 Meeting Minutes
- o RBC Direct Investing July 31 and August 31, 2023 Financial Statement
- o Saskatchewan Water Security Agency -Information on Flood Damage Reduction Program (FDRP)
- o Eatonia Recreation Board Update on Board Members

Carried.

STAFF REPORTS:

Foreman Rob Assmus:

Water Treatment Plant Test Results:

6/9/23 Stevens/Somerville That the water treatment plant test results recorded for the period of August 2023 be accepted as presented and filed for future reference.

Carried.

Written Report:

7/9/23 Cumiskey/Somerville That the following written report from Foreman Rob Assmus be received as information:

- o Everything is good at the water treatment plant. Consumption is low; watering has slowed down. Levels at wells are good.
- o Replaced water line on property in Allan Court and on 6th Avenue East; the two took approximately 3 - 4 days.
- o Installed water and sewer for the mobile home being moved into town.
- o Cleaned up some broken trees from the wind.
- o Took off 5 days holidays.
- o Cutting and trimming grass.
- o Finished installing the signs for the SGI grant.
- o Got the pool ready for shutdown and replacement of liner.
- o Crew here to start the replacement of the pool liner on Monday, September 11, 2023.

Carried.

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Bylaw Enforcement Officer Phillip Brown:

8/9/23 Somerville/Cumiskey That the Bylaw Enforcement Officer Phillip Brown's

report for August 2023 be received as information

and filed for future reference.

Carried.

Waste Disposal Grounds Operator Rob May:

9/9/23 J McKinnon/Cumiskey That Waste Disposal Grounds Operator Rob May's

report for August 2023 be received as information

and filed for future reference.

Carried.

OLD BUSINESS:

Infrastructure Fee:

10/9/23 Aldridge/M McKinnon That Administrator Cheryl Bailey be authorized to

transfer at the beginning of every month all funds collected for the infrastructure fee from the utility bills in the previous month into a Fast Track Account named

"Infrastructure Fee".

Carried.

NEW BUSINESS:

Employee and Cost Sharing Agreement:

11/9/23 Aldridge/Somerville That Mayor Darcy Scott and Administrator Cheryl

Bailey be authorized to sign the Employee and Cost Sharing Agreement with the R.M. of Chesterfield

No. 261 and Landon Czeck Schaeffer.

Carried.

Military Service Recognition Bood Ad:

12/9/23 M McKinnon/Cumiskey That a 1/10 page black and white ad (business card

size) at a cost of \$214.29 (includes \$10.71 GST), be advertised in the 18th Annual Military Service Recognition Book honouring veterans and troops.

Carried.

Boulevard Tree Trimming:

13/9/23 M McKinnon/Somerville That the quote from Viking Tree Service from Swift

Current, Saskatchewan which includes three-man team, bucket truck, chip truck and all saws be accepted to trim and clean up boulevard trees at an hourly rate of \$215 per hour for two (2) to four (4) days for a total

budget of \$5,000 to \$10,000.

Carried.

Mayor Administrator

Councillor Dean Aldridge declared a conflict of interest in the next item of business as a family member had submitted a request to alter the boulevard. He abstained from the discussion and voting and temporarily left the council meeting at 7:54 p.m.

Boulevard Project:

14/9/23 Scott/M McKinnon

That the property owner of Lot 9, Block 10, Plan CX86 be granted permission to remove the grass from the boulevard abutting his property and replace it with gravel.

Carried.

Councillor Dean Aldridge returned to the council meeting at 7:56 p.m. after the discussion and voting had concluded.

Over Pet Limit:

15/9/23 M McKinnon/Stevens

That the resident who resides at Lots 18 & 21, Block 15, Plan EX370 be granted permission to exceed the pet limit of two (2) cats per household with three (3) cats but a license must be purchased for all the pets that they have.

Carried.

Apply for Title - Tax Enforcement:

16/9/23 Aldridge/Stevens

That Administrator Cheryl Bailey be authorized to proceed under *The Tax Enforcement Act* to apply to Information Services Corporation to transfer title to the town for Lot 6, Block 13, Plan CX1079.

Carried.

17/9/23 Stevens/J McKinnon

That the balance of current municipal and school taxes for Lot 6, Block 13, Plan CX1079 owing to the end of the current year be cancelled from the date of title transfer to the town.

Carried.

Trimming Grass:

18/9/23 M McKinnon/Cumiskey

That compensation to Rob May for helping the town crew trim the grass on the south and north side of Highway 44 going through town this summer be tabled until the next council meeting.

Carried.

Home Based Business License Application:

19/9/23 Aldridge/M McKinnon

That the Home Based Business License Application from Chapman & Dow Aesthetics Inc., Kristen Chapman, to open a new business for medical aesthetics at $112-4^{th}$ Avenue West be approved as presented.

Carried.

Mayor Jean C. Bouly Mayor Administrator

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Offer to Purchase Peters Court Lots:

20/9/23 M McKinnon/Aldridge

That the offer to purchase and combine Lots 8 & 9, Block 26, Plan 82MJ15180 be tabled until the next council meeting to have Sask First Call contacted to

see if there are any underground lines on

Parcel # 105281546 (Block U1, Plan 82MJ15180, Ext 0) which is located between the two lots.

Carried.

COMMITTEE REPORTS:

Cemetery Committee:

Matthew McKinnon reported that they have Medicine Hat Monumental out levelling and straightening headstones at the cemetery. Everything is looking really good.

Library Board:

Codie Cumiskey reported that the Murder Mystery Fundraiser that the Board is planning for October 21, 2023 has been sold out.

Chamber of Commerce:

Justin McKinnon reported that they are having a meeting next week.

Raise the Roof:

Kevin Stevens reported that they are looking into replacing the cement pad and steps at the front of the arena. Kyle Dorowicz should be starting this job soon.

DATE OF NEXT MEETING:

The next regular meeting of council will be held on Tuesday, October 10, 2023.

ADJOURNMENT:

21/9/23 M McKinnon/Cumiskey

That this meeting adjourns. (9:24 p.m.)

Carried.

Mayor

Administrator

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Larry Scott C. Bally Mayor Administra